

ENFIELD OSHC

HOLIDAY PROGRAM

OPEN FROM 17TH – 28TH APRIL 2023

A place to Be, Become, and Belong

To secure your spot bookings are NOW Open!



Bookings closing date
By 6pm, Friday 7th April 2023

If you have any queries, please
contact us on:
PH: 83436567 or Mob: 0401993850

Vacation Care opening hours:
7am - 6pm

Email: Karen.furner345@schools.sa.edu.au

Service approval: SE-00011916

IMPORTANT Information regarding the April Vacation Care Program:

- ☆ Families using the service for the first time must complete full Enrolment Form before care can be provided and bookings accepted. Enrolment Forms are available via email or at the service. Returning families are required to ensure that they have updated any information that may have changed.
- ☆ **All places booked & confirmed after closing date are final.** Bookings are subject to staffing, venue availability and may become fully booked prior to the closing date. Bookings are requested to be in **by COB Friday, 6pm, 7th April**. All excursion/incursions and transport costs are paid in advance by the centre and staff are rostered according to bookings. Once you have made a booking your account will be charged for cancellations or absences MADE WITHIN the Vacation Care Period. Vacation Care Statements will be emailed to families. Full payment of vacation care fees must be paid within 14 days of receiving your invoice statement.
(Please refer to our Fee Policy)
- ☆ We ask that you please refrain from sending your children if they are unwell or present any cold/flu like symptoms.
- ☆ **Medication Paperwork**— All children with diagnosed medical conditions must have their medication and relevant paperwork on site in order to attend. This includes: risk minimisation plan, communication plan, and an Action Plan signed by a doctor. Upon arrival the medication needs to be signed in with a staff member and must be in original prescribed container with child's name. (Please speak with the Director for further info)
- ☆ **VACATION CARE PROGRAM GENERAL INFORMATION:**
- ☆ **Child Care Subsidy:** This fee reduction is available for eligible families who meet government requirements. Contact the Department of Human Services (DHS) on 13 61 50 for further information. Families will be liable for the gap fee if you are eligible for these rebates, otherwise full fees apply! Daily cost is shown on the booking form. New families must provide Enfield OSHC with the date of births and Centrelink reference numbers of their child(ren) and parent who registered for CCS. If this information is not provided you may be required to pay full fees until your CCS entitlements are confirmed.
- ☆ Vacation Care Bookings **will not be accepted** from families with fees in arrears.
- ☆ **Signing IN / OUT:** Children must be escorted into the service and signed in by an authorized person. All authorized people to collect must use their OWN personal 4-digit pin which is provided on the sign in/out iPad. Please inform staff when arriving and leaving. It is also a safety requirement that all children be signed in and out of OSHC so staff can accurately account for all children in the event of an emergency.
- ☆ **Educator to child ratio is:**
 - ☆ For in Centre days – 1 Educator: 15 children.
 - ☆ For excursions – 1 Educator: 8 children.
 - ☆ Water Days – 1 Educator: 5 children
- ☆ A thorough Risk Assessment is undertaken for each excursion. Families may view these Risk Assessments at any time. Please speak to one of our friendly staff.
- ☆ **Rules around bringing personal items:**
- ☆ NO devices or sentimental toys are allowed in the centre. OSHC has resources to cater to your child needs/ or sensory requirements. Please leave valuable items at home.
- ☆ **For the safety of all children - ENCLOSED SHOES MUST BE WORN WHILE THEY ARE ATTENDING VACATION CARE.**
- ☆ **At Enfield OSHC we follow the SunSmart guidelines, all children are required to:**
 - Wear OSHC sun safe hat (Hat with your child's name is provided and remains property of OSHC)
 - Sunscreen will be supplied by the service during regular routines, if your child is sensitive, please supply sunscreen in their bag and advise staff upon arrival.
- ☆ Always wear appropriate clothing, e.g., children's shoulders must be covered, no singlet/strap tops, as they are not considered as SunSmart clothing. This includes a t-shirt/rash shirt to be worn on all pool days. Thongs are only allowed on water-based activities, but also bring closed toe shoes for back at OSHC.
- ☆ During Vacation Care breakfast is available at the centre until 8.15am.
- ☆ Please ensure you pack: **RECESS, LUNCH, AND SNACKS ALONG WITH A WATER BOTTLE**
Afternoon snack is provided but not on excursion days. However, if available fruit is on offer on these days.
If lunch etc. is provided by the centre a cost of \$6.00 will be added to your account.
- ☆ **BEHAVIOUR:** Children must follow the rules and procedures of OSHC. Consequences for inappropriate behaviour will be followed including discussions with parents, withdrawal from activities and reflection time.

The Centre reserves the right to cancel a participant's enrolment should their behaviour be deemed unacceptable.



VACATION CARE | BOOKING FORM

Please note- all bookings COB 6pm, Friday 7th April

Days Requested <u>WEEK 1, 17th – 21st April 2023</u>					
Family/Account Name:	Monday 17 th Arcade Games Centre Based	Tuesday 18 th Playground Tour Excursion	Wednesday 19 th Messy Day Centre Based	Thursday 20 th Warrawong Wildlife Sanctuary Excursion	Friday 21 st Pedal Karts Incursion
– Please provide your child's name in the first column, then tick the days of care required. – Cost is \$60 centre based, \$64 incursion and \$68 Excursion, less child care subsidy per day as indicated per child.					
Child 1 Name:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Child 2 Name:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Child 3 Name:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Days Requested <u>WEEK 2, 24th – 28th April 2023</u>					
Family/Account Name:	Monday 24 th Arcade Games Centre Based	Tuesday 25 th Public Holiday	Wednesday 26 th Cinemas Excursion	Thursday 27 th Base Camp SA Excursion	Friday 28 th Wheels Blue & Colour fun Centre Based
– Please provide your child's name in the first column, then tick the days of care required. – Cost is \$60 centre based, \$64 incursion and \$68 Excursion, less child care subsidy per day as indicated per child.					
		CLOSED			
Child 1 Name:	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Child 2 Name:	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Child 3 Name:	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CINEMA MOVIE DEAL OPTION Cost \$8.00

Choice of the following, (please tick box) **Small Popcorn with choice of** ☐ Lemon Lift ☐ bottle spring water ☐ Lemonade

☐ Please add total cost for: \$ _____ to my account (Parent/guardian sign) _____

OR

☐ QKR app, total cost \$ _____

PLEASE NOTE: If paying on the day- through the QKR app, when making payment please ensure you advise family name/child and what payment is for. **NO** Cash will be accepted.

EXCURSION | INCURSION AUTHORISATION FORM

As the parent/guardian of _____, I give my consent for them to participate in the following excursions & incursions as part of the April 2023 Vacation Care program. **Bus A1 Tours / Access to seatbelts:**

Please read and select (✓) the days your child/children will be participating in as specified below and sign along with the Parent/Guardian Excursion Consent Acknowledgement form on the next page. Vacation Care Risk Assessments are available on request. **Please return section 1, 2 & 3 to confirm your booking.**

Nominated Supervisor: Karen Furner: **PH:** 0401993850 can be contacted by mobile phone during operating hours.

Select: (✓)

<input type="checkbox"/>	Playground Tour (Excursion)	Tuesday, 18th April 2023
	<p>The mode of transport will be a private bus and walking. All costs are included in the Excursion Day Fee</p> <ul style="list-style-type: none"> The excursion will begin at <u>9.30am</u> sharp and will return around <u>3:30pm</u>. <p>First stop- Thalassa Park, Aberfoyle Park. Second Stop board bus @ 11.45am and taken to Hugh Johnson Reserve, Sheidow Park. Then 3rd stop board bus @ 1.30pm and taken to Wilfred Taylor Reserve, Morphett Vale. Return to OSHC by 3.30pm Child: Carer Ratio is 1:8</p> <p style="text-align: right;">Please sign: _____</p>	
<input type="checkbox"/>	Warrawong Wildlife Sanctuary (Excursion)	Thursday, 20th April 2023
	<p>The mode of transport will be a private bus and walking. All costs are included in the Excursion Day Fee. Warrawong Sanctuary 47 Stock Road, Mylor.</p> <ul style="list-style-type: none"> The excursion will begin at <u>9.30am</u> sharp and will return around <u>3:30pm</u>. <p>Child: Educator Ratio is 1:8</p> <p style="text-align: right;">Please sign: _____</p>	
<input type="checkbox"/>	Piccadilly Cinemas (Excursion)	Wednesday, 26th April 2023
	<p>The mode of transport will be a private bus and walking. All costs are included in the Excursion Day Fee</p> <p>Piccadilly Cinemas located North Adelaide, Fitzroy Terrace & Jeffcott Road.</p> <ul style="list-style-type: none"> The excursion will begin at <u>9.30am</u> sharp and will return around <u>3:30pm</u>. <p>Child: Educator Ratio is 1:8</p> <p style="text-align: right;">Please sign: _____</p>	
<input type="checkbox"/>	Base Camp SA (Excursion)	Thursday, 27th April 2023
	<p>The mode of transport will be a private bus and walking. All costs are included in the Excursion Day Fee</p> <p>Base Camp SA- 550 Churchill Road, Kilburn.</p> <ul style="list-style-type: none"> The excursion will begin at <u>11.15am</u> and will return around <u>3:00pm</u>. <p>Child: Educator Ratio is 1:8</p> <p style="text-align: right;">Please sign: _____</p>	
<input type="checkbox"/>	Pedal Karts – Onsite Incursion	Friday, 21st April 2023
	<p>All costs are included in the Incursion Day Fee.</p> <ul style="list-style-type: none"> The incursion activities will begin from 9.30am. Pedal Karts are provided by Jump Easy. <p>Child: Educator Ratio is 1:15</p> <p style="text-align: right;">Please sign: _____</p>	
<input type="checkbox"/>	Colour run & wheels day – Onsite activity	Friday, 28th April 2023
	<ul style="list-style-type: none"> Colour fun- All children will have the opportunity to participate in the colour run. - Easy clean up Non-toxic and safe for the environment, will not stain clothes, hair, or skin Wheels day: For safety reasons, all children are required to wear helmet and closed in shoes. <p>Child: Educator Ratio is 1:15</p> <p style="text-align: right;">Please sign: _____</p>	

PARENT | GUARDIAN CONSENT FORM

I/we the undersigned give permission for my child/ren to attend Enfield OSHC Centre Vacation Care Program & participate in all activities associated with the program as outlined in the Vacation Care program & booking form.

Please tick boxes below.

Agreement:

- ☐ I acknowledge fees are payable for all bookings if my child is absent or cancellation WITHIN the vacation care period.
- ☐ I understand that as part of my enrolment at this service it is required that I confirm acceptance to the following items for this service to receive government funding on my behalf. Acceptance of these items as well as some of the other information in the enrolment form can be used as a complying written arrangement for child care subsidy purposes.
- ☐ I understand that the Centre cannot cater for sick children and that I am required to exclude my child from care during illness as per Centre policies.
- ☐ I must provide all food required for my child for the day unless the program indicates otherwise. If food is provided a charge will occur of \$6.00 added to your account. This also includes if a water bottle is provided @ cost \$2.00
- ☐ I understand if my child creates constant disruptions to the program, the centre reserves the right to suspend or withdraw the child's enrolment after consultation with the parents.
- ☐ Standard sign-in/out procedures apply. I am responsible for the delivery and collection of my child to/from the service. I have read the Parent Key Information and conditions of enrolment carefully. I understand and accept the terms and conditions as listed.
- ☐ If your child/ren have not been collected by 6:00pm, a late fee of \$15 for first 15minutes will apply, thereof will be charged \$1.00 per minute, without any exceptions. After 6:00pm parents will need to cover the full cost of wages for two educators at overtime rates. If children have still not been collected by 6:30pm Crisis Care with assistance of the Police may be contacted to collect your children.

Contact details: Mobile: _____ Work: _____ Email: _____








Sign: parent| guardian:

Date: / / 2023

OSHC Office Use Only			
1.Bookings Received	YES NO	2.Bookings Checked	YES NO
3.Bookings Entered	YES NO	4.Confirmation confirmed	YES NO

Vacation Care Week 1



Monday 17th April	 Froggy Battle and NBA JAM	Put your skills to the test as Teamwork is the key for an exciting day filled with games. Work together as a team to be the winner! And afterwards enjoy a delicious smoothie made by OSHC educators for afternoon snack. Then OSHC around the world games games played around the world! If you know a game from your home country, you can teach it to your friends.	In-house Day What to bring: Packed recess, lunch, and water bottle Afternoon tea provided
Tuesday 18th April	Play-Ground Hop! 	First stop- Thalassa Park Second stop Hugh Johnson Reserve Third stop Wilfred Taylor Reserve Please wear appropriate clothing and footwear. Have your say and vote for the best playground!	EXCURSION What to bring: Packed recess, lunch, and water bottle Hats & sunscreen supplied Sign in by-9.30am Return: approx. 3pm
Wednesday 19th April	PAINT & CLAY DAY 	Come show-case your artistic skills through various crafting mediums & activities. Wear old clothes, and shoes that will not matter if paint gets on them. We will put some canvases outside for children to decorate with paints however they choose to. AND GET squishy with Air Dry Clay. We also will be decorating our own pots and planting our own seeds to take home and watch grow.	In-house day What to bring: Packed recess, lunch, and water bottle Afternoon tea provided. Sunscreen routines will be applied throughout the day
Thursday 20th April		Today we will be heading to Warrawong Sanctuary. Seeing the koalas and snakes upon arrival and then we will be free to explore the park for ourselves. Let us see if we can spot the platypus. Please wear appropriate clothing and footwear	EXCURSION What to bring: Packed recess, lunch, and water bottle Sign in by: 8.45am Return: approx. 4pm Hats & sunscreen supplied
Friday 21st April Celebrate National Jelly Bean Day with us! How many jelly beans in the JAR 	PEDAL KARTS 	 Pick your Kart, pick your lane and enjoy the drive. Plus, other activities throughout the day too. Helmets are supplied but can bring your own and closed in shoes compulsory	INCURSION What to bring: Packed recess, lunch, and water bottle Afternoon tea provided. Sunscreen routines will be applied throughout the day

Please bring:



A full lunch packed with recess and lunch plus extra snacks



Practical closed in shoes to be worn



Practical clothing to be worn-inclement of weather












Each child is provided with their own SunSmart hat and remains property of OSHC (UV 3 above)

Breakfast is provided daily until **8.15am** and afternoon tea on **non-excursion** days. Our program activities may change at short notice. Our service aims to cater to children's dietary needs as best as possible, however, if your child has specific dietary requirements or does not like the food programmed for the day, please pack an alternative snack.



Vacation Care Week 2

Monday 24 th April	Virtual Pinball  and  Make and Bake	<p>Today we are discovering the many talents of the children at OSHC. It is time to roll up your sleeves and get involved! Today you are helping to make your very own mini pizza for LUNCH- (Vegetarian options). Then baking delicious <i>Anzac biscuits</i> to enjoy for afternoon snack along with using the technique of watercolor resist to create a field of poppies in remembrance of ANZAC DAY. Pinball games and singing to your favourite songs.</p>	<p>In- house day</p> <p>What to bring: Packed recess, and water bottle as mini pizza for lunch-can bring additional lunch too</p> <p>Activities begin from 9.30am Afternoon tea provided.</p>
Tuesday 25 th April	 Lest we Forget	<p style="text-align: center;">PUBLIC HOLIDAY</p> <p style="text-align: center;">ANZAC DAY</p>	
Wednesday 26 th April		<p>The Super Mario Bros. Movie</p> <p>Follow Mario on his adventure through new lands to win against Bowser.</p> <p>(Optional) choice of popcorn or drink on arrival. Sorry no ice-cream options</p> <p><i>Please fill in your movie deal order attached cost of \$8.00 which can be added to your account or QKR app.</i></p>	<p>EXCURSION</p> <p>What to bring: Recess, lunch, and water bottle</p> <p>Sign in by 10.30am Return approx. 3.30pm</p>
Thursday 27 th April		 <p>Run, jump, swing, and climb as we visit obstacle course.</p> <p>Suitable for all ages and abilities</p> <p>Please wear appropriate clothing and shoes</p> <p>Other activities too before and after @ OSHC</p>	<p>EXCURSION</p> <p>What to bring: Recess, lunch, and water bottle</p> <p>INDOOR excursion</p> <p>Sign in by 10.30am Return approx. 3pm</p>
Friday 28 th April	 Make your own Bubbles along with Wheels Day	<p>Bring your bike or wheels, wear comfy clothes, and sneakers to follow the track and show us your wheely good skills!! (No swapping of wheels)</p> <p>Helmets and closed in shoes are compulsory.</p> <p>Create a colour run course and test your speed and agility, dodging and weaving the colour as you are being splashed with rainbow of colours. Wear a white t-shirt or something old. Experimenting with bubbles too!</p>  	<p>In- house day</p> <p>What to bring: Recess, lunch, and water bottle</p> <p>Activities begin from 9.30am</p> <p>OSHC hats & routine sunscreen applied throughout the day</p> <p>Afternoon tea provided</p>

Please Bring:



A full lunch packed with recess and lunch plus extra snacks



Practical closed in shoes to be worn



Practical clothing to be worn-inclement of weather



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